

The County of Barry is accepting sealed bids for snowplowing and snow removal for their parking lots located in downtown Hastings. The term of the contract will be for the year beginning November 15, 2011 and ending November 14, 2014. The closing date for the bid is October 21, 2011 at 2:00 p.m. Bids shall be submitted to Barry County Buildings and Grounds, 220 W. State Street, Hastings, MI 49058. To obtain a copy of the invitation to bid, please call (269) 945-1293. Specific questions regarding the Invitation to Bid may be directed to Tim Neeb, Building and Grounds Supervisor at (269) 838-7084.

Invitation for Bid – Issued September 22, 2011

SNOW PLOWING BID

Barry County Buildings and Grounds Department
220 W. State Street
Hastings, MI 49058
(269) 945-1293

1. Barry County is requesting bids for the County owned lots and ramp located at the Courthouse, Courts and Law building, Friend of the Court, Walnut Street Garage, and Health Department/Commission On Aging (5 lots and 1 ramp).
2. The term of the contract will be for one year, effective November 15, 2011 through November 14, 2014.
3. Anytime there is an accumulation of 2-3 inches of snow, the successful bidder is to plow the parking lots and ramp. All lots shall be open to public and staff by 7:00 a.m. Monday through Friday. Plowing is to be completed after 5:30 p.m. and before 7:00 a.m. Occasionally, at the county's discretion, these lots may need to be plowed during the day.
4. When plowed snow affects parking, the successful bidder will be contacted by the County and asked to remove this build-up. A separate price is to be provided for snow removal. This work is to be bid on an hourly basis and the work will be done at a time convenient to the successful bidder and the County. Snow removal at the Walnut Street garage must be done during daylight hours.
5. A separate price is to be provided for salting the parking lots. This bid price shall include salt. Salting of the lots will be done at the County's request.
6. The successful bidder is to furnish all equipment and personnel to do the work required and to operate in accordance with all local and state laws. All equipment must have original equipment mufflers or similar.

7. The successful bidder shall be available by telephone between 7:00 a.m. and 5:30 p.m. Monday through Friday to provide emergency plowing during the daytime hours. Contractor must supply snow plowing or salting with-in one hour of the request.
8. Contractor Damages: An annual inspection of areas to look for damages done during snow removal will occur in May of each year. Contractor shall be responsible for and will be notified by the County of all damage to curbing, lawns, signs, etc. as it is discovered or at the end of the snow season. At the end of the snow season, the Contractor shall be solely and wholly financially liable for any reported damage and shall comply with the instruction of the Buildings and Grounds Supervisor in returning County property to its pre-season condition.
9. General Plowing Instructions:
 - A. Never push or pile snow into handicapped stalls, access aisles or ramps.
 - B. Never push or pile snow into a clear vision area.
 - C. Never push or pile snow onto sidewalks.
 - D. Health Department and Commission on Aging lot includes clearing all sidewalks unless otherwise noted.
 - E. Health Department and Commission on Aging lot shall include salting lot entrance after plowing.
10. Bids shall be mailed or delivered to the Barry County Buildings and Grounds, 220 W. State Street, Hastings, MI 49058, in an envelope marked "Snow Plowing Bid" by 2:00pm, October 21 2011.
11. Bids opened by mistake due to improper identification will be rejected and returned.
12. Discount payment within a specified period of time will not be considered in evaluation of bids for award. Such discounts will be taken if payment can be made in that period, even though they are not considered in evaluation of the bid.
13. The bids shall be legibly prepared with ink or typed. If a unit price or extension already entered by a bidder on the bid form is to be altered, it should be crossed out with ink, the new unit price or extension entered above or below and initialed by the bidder, also with ink. The bid shall be legally signed and the complete address of the bidder given thereon.
14. Bids may be withdrawn in person by a bidder or his authorized representative provided his identity is made known, and he signs a receipt for the bid; but only if the withdrawal is made prior to the exact time set for receipt for bids.
15. The County is not subject to sales tax and as such, shall not be included in the final bid.
16. **NO BID MAY BE WITHDRAWN FOR AT LEAST 90 DAYS AFTER BID OPENING.**

17. Bidders are cautioned that any alternate bid, unless specifically requested, or any changes, insertions, omissions, to the terms and conditions, specifications or any other requirement of this invitation may be considered non-responsive and at the option of the County may result in rejection of the bid.
18. The County of Barry reserves the right to accept or reject any and all bids and to waive any informalities and minor irregularities in bids received.
19. The bid will be awarded to that responsible bidder whose bid, conforming to this solicitation will be the most advantageous to the County, price and other factors considered.
20. Award of this bid and authorization to proceed is dependent on sufficient funds being available.
21. The contact person regarding this bid is Tim Neeb, Buildings and Grounds Supervisor, (269) 945-1293 or (269) 838-7084 (cell phone)

COMPANY NAME _____

ADDRESS _____

TELEPHONE _____ DATE _____

BID FORM

The undersigned, having read all the terms, conditions, and specifications of the Invitation to Bid, hereby proposes to furnish snow plowing, sidewalk snow removal, and salting at the following prices:

\$ _____ 2-5 inches of snowfall per storm

\$ _____ 6-9 inches of snowfall per storm

\$ _____ 10-13 inches of snowfall per storm

\$ _____ Over 14" of snowfall per storm

\$ _____ Salting per occurrence

Snow removal (Priced per piece of equipment per hour used):

<u>EQUIPMENT</u>	<u>SIZE OF EQUIPMENT</u>	<u>PRICE PER HOUR</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Company Name

Signature

Name (typed or printed)