



BARRY COUNTY TRIAL COURT

Amy L McDowell
Circuit Judge
220 West State Street
Hastings, MI 49058
(269) 945-1286

William M. Doherty
Family Court Chief Judge
206 West Court Street, Suite 302
Hastings, MI 49058
(269) 945-1390

Michael L. Schipper
District Court Judge
206 West Court Street, Suite 202
Hastings, MI 49058
(269) 945-1404

JOB ANNOUNCEMENT

Barry County Trial Court is seeking a qualified individual for a Deputy Court Administrator position. Applicants must have a minimum of a Master's Degree, preferably in psychology, social work, public administration or closely related field, and a minimum of 5 years' experience in Juvenile, Probate, and/or Circuit/District Court matters. This position is part of the management and administration team of the Trial Court. Additional responsibilities include, but are not limited to, writing and applying for grants and budgets, preparing financial and program reports, monitoring expenditures and revenue, supervising professional and support staff, monitoring workflow and file management standards. This is a full-time position with benefits. Salary range \$56,369.04 to \$67,685.07.

Cover letters and Resumes are to be mailed to:

Mrs. Ines Straube
Barry County Trial Court
206 W. Court Street, Ste. 202
Hastings, MI 49058

and will be received until the position is filled.