

**Hastings City / Barry County Airport Commission**  
**Draft Meeting Minutes**  
**March 27, 2019**

1. **Call to Order.** The meeting was called to order by Acting Chairman Bowers at 4:30 p.m.
2. **Pledge of Allegiance.** Bowers led those present in the recitation of the Pledge of Allegiance.
3. **Roll Call.** Roll was taken. Present: Conner, Tossava, Smelker, Bowers. Absent: Holley.
4. **Approval of Agenda.** Bowers asked for any additions or amendments to the agenda.  
  
Motion by Tossava, second by Smelker to approve the agenda for today's meeting as submitted.  
  
In favor: Conner, Smelker, Tossava, Bowers.  
Opposed: None.  
Absent: Holley.  
  
Motion carried.
5. **Limited Public Comment.** Bowers asked for limited comment from the public. No comment was forwarded.
6. **Approval of Minutes.** Bowers asked for comments regarding the draft minutes of the February 27, 2019 meeting of the Airport Commission.  
  
Motion by Smelker, second by Conner to approve the minutes of the February 27, 2019 meeting of the Airport Commission as submitted.  
  
In favor: Conner, Tossava, Smelker, Bowers.  
Opposed: None.  
Absent: Holley.  
  
Motion carried.
7. **Financial Reports.** Bowers introduced discussion regarding the February, 2019 Airport Fund financial reports. Noteboom offered to answer any questions related to these reports.  
  
Motion by Conner, second by Tossava to approve the February, 2019 Airport Fund financial reports.  
  
In favor: Conner, Tossava, Smelker, Bowers.  
Opposed: None.  
Absent: Holley.

Motion carried.

8. **Old Business.** Noteboom noted that Todd Voschel was present at tonight's meeting to discuss paving of the approach to the hangar he leased, but that David Hast, the owner of the hangar was not present. Noteboom stated that it was up to the Airport Commission if they wished to consider paving of the approach as requested by Voschel. Voschel stated that Hast had indicated that he did not intend to spend any money for paving the approach.

Smelker stated that the Airport Commission had not paid for paving approaches to private hangars in the past. Bowers stated that he was opposed to changing that practice. Noteboom stated that if the Airport received a grant for paving taxiways, MDOT would only approve payment for paving to within 50 feet of a hangar. Voschel asked that the Commission consider paying for pavement of the approach as a means to support business at the Airport. Conner asked that Noteboom distribute any applicable rules and policies related to paving of approaches and responsibility for payment for the same at the Airport.

Motion by Conner, second by Smelker to table action on the request from Todd Voschel for payment by the Airport Commission for paving of the taxiway adjacent to the hangar he occupied until the April meeting of the Commission to allow time for distribution and review of the applicable regulations and policies applying to the same.

In favor: Conner, Tossava, Smelker.

Opposed: Bowers.

Absent: Holley.

Motion carried.

9. **New Business.** Bowers stated that there was no new business to discuss.
10. **Airport Manager's Report.** Noteboom presented and explained the Airport Manager's report for March of 2019. Noteboom explained the comments in his written report distributed at tonight's meeting. Noteboom stated that Tomy Cordova and Stephanie Fekkes had request that the draft lease for rental of a hangar be amended to include provisions related to quiet enjoyment of the property, non-discrimination, and affirmative action. Noteboom stated that he had contacted the Commission's recently selected Attorney, Tim Perrone of Cohl, Stoker & Toskey, and had been advised that the language related to affirmative action was not applicable in this lease relationship. Noteboom stated that he had subsequently removed the language from the draft lease agreement. Noteboom stated that he would forward the revised lease agreement to Cordova and Fekkes.

Noteboom distributed rules related to the operation of the Airport to the Commission members.

11. **Board Comments.** Bowers asked for additional comments from the Airport Commission. No comments were forwarded.

12. **Limited Public Comment.** Bowers asked for limited comment from the public. No comments were forwarded.
13. **Adjournment.** Motion by Smelker, second by Tossava to adjourn at 5:03 p.m.  
Motion carried.

Submitted by: Jeff Mansfield, Recording Secretary